

Name of project:		Date:
Investigative actions:		<p>How are we going to ensure that our project is an appropriate response to the learning that has taken place?</p> <p>Examples:</p> <ul style="list-style-type: none"> • Student/Staff survey • Decision making matrix • PMI chart • Investigation of costs
Findings:		
Brief:		<p>Consider stakeholders, criteria that needs to be met and steps required to reach the desired outcome.</p> <p>-How will we keep a record of what we have done?</p>
Reference:	<p>Budget:</p> <p>Is fundraising required?</p>	Where will our action take place?
Action 1:		Resources/ Assistance needed:
Action 2:		Resources/ Assistance needed:
Action 3:		Resources/ Assistance needed:
Reflection:		<p>Consider what changes or modifications need to be made to meet the desired outcomes.</p>